

Community Council Minutes August 24, 2020, 6:30pm, Bicentennial Park

Attending: Scott (facilitator), Allan, Duija. Alec, Annie (guest, scribe)

Minutes prepared by: Allan

1. **Established quorum, approved minutes** of last CC meeting. No APF/Contact items.

2. Manager's Report:

- a. Done: Passwords changed on online platforms & Dropbox; will continue checking PO Box and website emails
- b. Done: Agreed that President (Duija) will have access to all online links, same as manager
- c. Discussed: Empower interim manager to make (up to) \$100 payments without treasurer's approval.
- d. In process: Allan will contact Joan about receiving categorized profit and loss reports for last 6 months, for annual meeting preparation.
- e. In process: Scott will send Alec account password for bank account, work on getting bank card
- f. Discussed: Reimburse Chris for what he paid previously for Joint expense? Request needs to be in the same year as expense & have documentation. Decided for this instance: 1) general CC approval for reimbursement; 2) Chris must request again and provide receipt.

3. Treasurer's report:

Current balance, checking and savings accounts: \$3,691.17, as of end of July..

Concerning Elise and Railyard Performance Center: Alec met with Elise & paid retainer of \$75/month for July & August. Process up for review in October. Elise continues to support retainer being applied to future Embodysdance special events.

4. **Annual Meeting** on Zoom: Date agreed to be Monday, September 28th 6:30-7:30 pm.

Duija will set up Zoom meeting and link; Meg Meltz (friend of Allan's) available for Zoom backup support. Scott will send out invitations for everyone on Mailchimp list.

Agenda:

- Share Mission statement & meeting guidelines
President introduces Community Council; leads and delegates reports: Manager, Treasurer, Secretary
- Plans for reopening when allowed (next stage per Gov. Lujan Grisham after Labor Day)
- Interim manager's report
- Treasurer's report & fundraising request
- Q & A after each report
- Membership open sharing with Duija facilitating
- Call for new board members

5. **Fundraising:** Discussion and approval in principle of setting up to receive automatic monthly donations via online app; agreed in principle that donations of \$88 or more will receive (or be offered) a dance card. Check if Paypal can work for monthly donations & research another platform and/or embed in website

6. Consensus:

- Reimbursement policy – must be requested within 90 days of expenditure

7. **Next Community Council meeting** (online): 9/21/20: Zoom call preparation for annual meeting, 6:30 pm.

Annual membership meeting (online): 9/28/20, 6:30 pm.

Additional online meeting will be scheduled on short notice if Governor changes rules to allow us to dance together in person