

CC Meeting Minutes 12-02-2019

Att: Allan, (fac) Vicki, Scott, Christopher, Duija

Minutes Last Meeting

We read and approve the minutes of the last meeting.

APF Item

Elena Sue is asking us to measure the sound level and to keep the sound to the agreed levels. Christopher sent an email to the facilitators.

Action Items

Manager

- New mixer issues solved
- Revised the scheduler job description
- Sent our newsletter with schedule
- Drafted and sent Facilitator protocols update
- In progress: Update Facebook link.
Duija will ask Tracy to remove the old page

Duija

- Sent email about closing rituals
- Sent Facebook link

Finances

Some things in the financial overview are unclear because Mishra hasn't copied Christopher on the things he sent to Joan, so we are not sure why the Facilitator costs are so high in Oct. Christopher also hasn't been getting the minutes with things they have been deciding.

Duija will call Mishra to see what is up.

Drop in donations in Nov due to snow and Thanksgiving.

Depositer's job

The facilitators have agreed to do the depositer's job in exchange for a \$15 pay raise. Chris will incorporate it in the job description.

Anne More Special Event

Discussion if we want to do an Erotic Blueprints Ball as a Special Event.

Facilitators

We want to do a meeting with the facilitators because there seems to be a lack in communication. Duija will ask Mishra about when and how.

Guest facilitator protocol discussion

Chris will make a guest facilitators contract.

Incidental expense policy

We agree to reimburse Ana this time but we want to let her know that post approval is on a case by case basis, so it is not a given she will get reimbursed if she asks after the fact.

Also if someone wants reimbursement for cash paid to another person they have that amount included in their 1099 tax form at year's end.

Old Mixers

Ana can borrow the old mixer over the holidays.

Chris will try to sell the even older mixer on Ebay.

Special Event protocol

Chris will write guidelines

Reached Consensus

Scheduler job description

Depositer job description and allocation

Next Meeting

Dec 30th 6.30pm Coop

Facilitator: Vicki

Action Items

Duija

- Will ask Tracy to remove the old Facebook page
- Will talk to Mishra

Chris

- Will incorporate depositer duties in coordinator job description
- Will make guest facilitators contract
- Will tell Ana about old mixer and will sell older mixer
- Will write special event guidelines
- Will make a stat with attendance per facilitator