

CC Meeting Minutes 09-06-2019

Att: Vicki, Chris, Alec, Allan, Scott, Duija

Minutes last meeting

We read and approved the minutes of the last meeting.

New business: Cost of training

The facilitators decided to put a cap on the cost of a wave to \$200. So depending on how much the trainee gets, the facilitator gets the rest up to \$200.

Financials

We are going slowly up but are still losing money each month. We expect this to change soon now we are out of the summer months.

There is still \$300 in a Payroll account that Chris can't get to, but he is taking care of it.

Program manager job

We change the name to Scheduler job. Mishra is using 1 and a half hour per month, which is \$37.50. We decide to put a cap of 2 hours on the job.

Scott's Special Saturday

Chris will be there with a key at 6.15pm. Chris will check with Eric about the visuals.

Chris, Vicki and Allan will take turns as greeter. Chris will set up the greeter table.

Scott decided not to advertise about non-verbal or talking and just see what happens.

Staff meeting

schedule:

4.30pm, arriving and ordering food/drinks. Food will be served later.

4.45pm -6.15pm meeting. Allan will facilitate with Vicki

Food will arrive before 6pm.

6.15-6.30pm socializing, depending on agreement

Chris will send out a reminder on the 16th and will ask people to RSVP.

Scott will do the notes.

Mishra's wave

There was great improvement and with continued support from the facilitators we trust it will get even better.

Money handling procedure

We reached consensus to approve Samwell's request of letting only the coordinators handle the money after 7pm.

Chris will adjust the job description and inform the coordinators about the decision.

Depositor Job

Raphael seems to be too busy in the moment to be the money depositor. The money can't stay in the box in the Railyard for a week and Chris has often taken over from him.

We wonder if the coordinators want to deposit the money after dance for \$12.50 extra, which is what Raphael gets. Chris will send out an email to the coordinators.

Sound System Update Committee

Michael (Meade), Chris and Alec will look into the sound system and seek advise from a professional.

duija will ask Jason and Vicki will ask Fido.

We reached consensus on

The name Program Manager changing to Scheduler
Coordinators handling the money after 7pm

Next meeting

October 7th at 6.30pm in the Coop meeting room. Scott will facilitate.

Agenda

Staff meeting

Scotts dance

Sound system update committee

Depositor job update

Action items

Chris:

will send a reminder about the staff meeting

will adjust coordinator job description and send out an email to them

Duija and Vicki:

will contact sound tech guys