

# CC meeting Notes Aug 12<sup>th</sup> 2019

Att: Vicki, Chris, Alec, Allan (fac), Scott, Duija

## Notes from last meeting

We read and approved the notes from our last meeting.

## Action Items

Manager:

- looked at record of Program Manager pay: \$75 to \$100 in Oct 2018 without approval.
- scheduled Bourbon Grill for Sunday Sept 22 4.30pm
- bought and stocked Rescue Remedy
- checked records and minors over 13 are admitted
- drafted and sent substitution policy
- updated final draft of the coordinator protocols
- posted Scott's event online, sent Mailchimp email and made a Meetup event
- replaced the calendar plug in on the website, to allow postings of recurring events.
- created Facilitator group email: [facilitators@embodydancesantafe.org](mailto:facilitators@embodydancesantafe.org)
- contacted Joan about pay adjustment . Apparently the amount (\$264) included Raphael's pay (\$49) so that is why it seemed a lot.

Scott:

sent gruv materials.

Duija:

made Facebook event

## Financials

The numbers are down as is expected in the summer.

We trust they will recover.

## Tracy's resignation

Chris will write an acceptance letter to her. Allan will check it.

Allan will write something for the Mailchimp newsletter to let the community know.

## Program manager/scheduler job

We will keep the job for now and reevaluate next meeting.

### **Scott's Special Saturday**

Chris will copy some keys en will do the fractal screen saver

Duija and others (?) will do half hour shifts at the welcoming table.

Scott will ask John to put it in his newsletter

### **Annual Full Staff meeting**

4.30-6.30pm

Visioning

Questions;

Are we where we want to be?

Is the structure/circle/announcements still working?

Chris will draft some questions and send them out.

### **Consensus Reached**

Coordinator protocol

Substitution policy

### **Next Meeting**

Sept 9 6.30pm at the Coop

Vicki will be facilitating

### **Agenda**

Scotts Special Saturday

Staff Meeting

Facilitator protocol

Program manager job

### **Action items**

Chris:

will write acceptance letter to Tracy

will copy keys

do fractal screensaver thing

will draft letter with questions for staff meeting.

Allan:

will draft Mailchimp email about Tracy's resignation

Scott:

will ask John to put event on the bulletin board