

## Agenda (Draft): CC Meeting February 25, 2019, 6:30pm, chez Duija

Facilitator: Vicki; Notes: Duija

- 1) Establish quorum; (read Consensus Statement?)
- 2) Read and approve CC meeting minutes of last meeting
- 3) New business?
- 4) APF/Contact items: None yet
- 5) Action items:
  - a) Manager:
    - i) Done: All Annual Meeting & Party items
    - ii) Done: corp & AG reports, form 990N (left \$40 credit on corp report account – 4 years worth)
    - iii) Not done: resolve The Dance web page with Tracy; what to do?
    - iv) In process: sound system and music quality review committee (report on progress, conversations)
    - v) 2019: budget & marketing plan; meeting with accountant, resolution of 1099 issues; finish OM; revised Articles and Bylaws; 2<sup>nd</sup> annual full staff meeting; update CC, Officer, Facilitator, Coordinator, Business Manager job descriptions; internal relationships; first-time free?; keys;
  - b) Persten: Done: final Facilitator Training Protocols
  - c) Tracy: Assumed not done: Protocols for Special Events (keep on agenda or drop?)
- 6) Annual Meeting & Party review: lessons, success, follow-up actions?
- 7) Additional CC member to hold passwords, know location of assets and accounts access: who?
- 8) Facilitator protocols; Ana's play-through – problem?; “economy of words” for guidelines, setting intention; technical proficiency (and Mishra); Ana offer to coach Mishra – CC request/require?
- 9) Safety: policy; pre-emptive action, Marshals; incidents; incident reporting; C may warn, suspend, ban?
- 10) Manager report on other items:
  - a) embodydance.org domain transferred from Christopher to ED account. Forwarded. Further action?
  - b) EmbodyDance IP? Tracy letter of 2/24/19. Add TM claim to web, etc.? Reimburse C?
  - c) Draft Organizational Chart: approve or revise?
  - d) EmbodyDance “Chain of Command” for incidents and emergencies: approve draft or change?
  - e) “Community Agreements” to replace Guidelines: approve draft version, changes? Communicate how?
  - f) Updated Coordinator job description: approve draft version or changes?
- 11) Christopher proposal to make EmbodyDance officially and explicitly neutral on politics and religion
- 12) For consensus:
  - a) Facilitator Training Protocols
  - b) Intellectual Property rights assertion and protection
  - c) embodydance.org accept and assume, forwarding
  - d) EmbodyDance TM reg and reimbursement
  - e) Organizational Chart, “Chain of Command”
  - f) Community Agreements
  - g) Sign-in sheet amendments
  - h) Updated Coordinator job description
  - i) Neutral on politics and religion
- 13) Set next meeting date & place, facilitator, agenda items: