

Agenda (Draft): CC Meeting December 3, 2018, 6:30pm, chez Duija

Facilitator: Allan; Notes: Duija

- 1) Establish quorum
- 2) Read and approve CC meeting minutes of last meeting
- 3) New business?
- 4) APF items:
 - a) Lene – Special Event request
- 5) Action items:
 - a) Manager:
 - i) Done: sent out newsletter Sunday Dec 2
 - ii) In process: will work with Michela about changes in volunteer sign-up
 - iii) Not done: will find/make membership form for first timers – but think we should not
 - iv) Done: will take white board & draft poster/signs to dance
 - v) In process: meet with JJ, do setup & greeter jobs, integrate experience into re-write
 - vi) In process: change all “free” admission/dance” to “waive donation request”
 - vii) In Process: update coordinator protocol
 - viii) In process, updated: Bylaws & OM
 - ix) Not done: meeting with accountant, resolution of 1099 questions
 - x) Not done (long-term): change RPC water filter; add panel surge protection; update all narrative web pages (Who We Are, etc.)
- 6) Manager report on other items:
 - a) CC status:
 - i) Julie: out; Francesca: out; Steve: out; therefore 3 seats open
 - ii) Invited to this meeting as candidates: Samwell Navarro; Scott Shuker; Vicki Glow
 - b) Newsletter sent to MailChimp (604) and Meetup (229);
 - i) Stats:
 - ii) What other channels, who will send?
- 7) November financials (Joan reports not 100% complete)
- 8) Elections/membership (42 before newsletter, ??? after)
- 9) Special Saturday – Ana status
- 10) Special Event (Jan 5ish) with Lene (per APF), Tracy host, use to refine protocols for such
- 11) Review Facilitator Training protocols? (report Tracy update)
- 12) Volunteer sign up changes, materials revision
- 13) Whiteboard signs – discussion of merits, materials
- 14) “Kids welcome on holidays” specifics, additional guidelines?
- 15) “EmbodyDance” ok vs “Embodydance”?
- 16) Music quality (low quality MP3s, etc.); sound system integrity and computer-sourced stream
- 17) For consensus:
 - a) “EmbodyDance”
 - b) Tracy authorized for Lene Special Event
 - c)
- 18) Set next meeting date & place, facilitator, agenda items:
 - a)