

Agenda (Draft): CC Meeting November 19, 2018, 6:30pm, chez Duija

Facilitator: Persten; Notes: Duija

- 1) Establish quorum
- 2) Read and approve CC meeting minutes of last meeting
- 3) New business?
- 4) APF items:
 - a) None
- 5) Action items:
 - a) Manager:
 - i) Done (fixed): Dance stats protocols and stat sheet
 - ii) Done: Elections proposal (in form of bylaws draft and work sheet)
 - iii) Done: Card for table
 - iv) Done: talk to John
 - v) Done: contact list
 - vi) In process, updated: map volunteer sign-up for website change
 - vii) In process, updated: Bylaws & OM
 - viii) Not done: meeting with accountant, resolution of 1099 questions
 - ix) Not done, but scheduled: meet with JJ to update coordinator protocol
 - b) Persten:
 - i) Training Committee meeting
 - ii) Announce membership
 - c) Alec:
 - i) Ana re Special Saturday
- 6) Manager report on other items:
 - a) SanD reports she'll likely return in the spring; I told her we'd hold her place
 - b) Elise says online calendar up to date: dates: 12/8, 12/15, 12/22, 12/29, 1/5, 1/12, 1/19, 1/26, etc. <https://www.railyardperformancecenter.com/schedule/>
 - c) Better promote volunteer sign-ups: sign (done), change website, whiteboard (below)
 - d) Newsletter draft: CC update, year-end donations, membership, elections, what else?
- 7) Membership/elections docs: review drafts & proposals
- 8) October Financials (also stats sheet)
- 9) Volunteer Sign-up process. Do we have login? Reason for "event chairs", email to Ana, Alec, email@ed? Investigate: login; automatic processes like emails sent upon sign-up; do we have "membership forms" for 1st Timers?;
- 10) For consensus:
 - a) Pass draft to full CC after (?) changes?
 - b) Newsletter content and send date
 - c) Elections plan
 - d) CC posting whiteboard
 - e) Authorize Chris to revise Volunteer Sign-up pages over next few periods
 - f) Use "waive donation request" instead of "free" admission or dance
- 11) Set next meeting date & place, facilitator, agenda items:
 - a)