

CC Meeting Minutes Nov 5 2018

Att: Tracy, Chris, Persten, Alec (fac), Duija

Minutes last meeting

We read and approve the minutes of the last meeting.

Action items:

a) Manager:

- i) Done: spoke with Jay, report below
- ii) Done: Letter to Raphael (and worked together on deposit calc form revision)
- iii) Done: Dance stats protocols and stat sheet
- iv) Done: Spoke with Tracy re this meeting (copied agenda), asked Persten to coordinate committee attendance and requested a report
- v) In process, unchanged: Bylaws & OM
- vi) Not done: meeting with accountant, resolution of 1099 questions

b) Persten:

- i) Talked to other trainees about free workshop

Coordinators

Chris talked with Jay and they are planning to write the protocol together.

Statistics

Raphael liked the form, Doug and Samwell feel it would be too much work for them. Chris will reply to them.

Chris made a chart so we have an overview of the statistics.

Chloe's workshop

Persten and Hannah get each part of the credit. If Hannah doesn't want it, Tracy will take the credit.

Inquiries

We give Tracy authority to decide when she comes back to the board about an inquiry from someone who contacts her, or when she makes an executive decision.

Tracy will add some schedule time to her time sheet for the Gratitone guest dj.

Intention Setting after warm up

We agree this should be brief and more an invitation than a preaching.

Review of Training Committee and Roles

The Training committee will meet and look at what is in place now and what needs to change in the Training Protocol. They will also look if the Committee is effective.

Membership/Elections

Chris will make a proposal about the elections. When we approve this it can go to the rest of the board and in the by-laws.

We need to do an email campaign informing people.

Chris will make a card for the greeter table with a reminder for people to sign up as a member.

Persten will announce in circle.

We need to send a letter out asking for end of year donations.

The elections will be in the annual meeting in January or February.

Special event

Alec will talk with Ana.

Chris will talk with John about dates.

Next meeting

Next meeting will be on Nov 19th at 6.30pm at Duija's house. Persten will facilitate.

Agenda:

Membership/Elections, Training Committee, Statistics, Special event, Donation Letter, Coordinator protocol

Action Items

Chris: Bylaws/OM, meeting with accountant, proposal about elections, card for table, talk to John, contact list.

Persten: Plan a meeting for Training Committee, announce about membership in circle.

Alec: Talks to Ana about Special Event