

Community Counsel Meeting Notes 02-11-2018

Att: Persten, Alec (fac), Chris, Julie, Duija (notes)

Manager Requests and Proposed Projects, submitted for CC approval

1. Bank:
 - a. Consense that Tracy J be removed from the Century Bank account as signatory, leaving John M and Joan S as signatories.
Consensed.
 - b. Consense that Christopher Hassell (CH) be added as signatory.
Consensed
 - c. Consense that checking account debit cards be issued in the name of John Mead, Joan Stango, and CH (must be in individual name plus org name).
Consensed.
 - d. Anyone else need a card?
No
2. Dropbox:
 - a. Consense the establishment of a new Dropbox Plus account (after verbal report on why) and migrate all current ED content to this new account. This will re-set all currently authorized users and leave the admin (CH) only, who will then add back current CC and Board members with full read/edit access. Permissions will then be controlled and extended only on CC request and approval, some as read/edit, some as read only.
We authorized Chris to create a new account, but either a Plus level (\$99) or free level, depending on his assessment of the pros and cons of each vis-a-vis our needs.
 - b. Consense CH authorization to re-organize the Dropbox file structure, drawing initial separation between Working Files and Archive, then creating a folder structure parallel to the ED Operating Manual (see below), which will be in flux for a period.
Consensed
3. Expenditures:
 - a. Consense that CH be authorized to immediately run the following charges on his ED debit card with 10% flexibility on amounts, choosing longer godaddy.com terms because of new account one-time 20% off offer, and to leave the card on file for future automatic renewals:

- i. 5 years embodydancesantafe.org domain renewal with privacy, \$140.82; (through 2023)
Consented
 - ii. Dropbox Plus, \$99; (annual)
Consented depending on Chris assessment.
 - iii. .org hosting change, if agreed with Michela (\$ unknown, but auth up to \$100)
Not yet consensed
 - iv. Email package change, if agreed with Michela (\$ unknown, but auth up to \$100) *Not yet consensed*
- 4. ED Operating Manual:
 - a. Consense CH authorization for detailed proposal, structure, and initial work on ED Operating Manual, which was previously authorized and worked on by the CC (reported in minutes 2013-2016), and which the Board reported in minutes from their 2017-10-24 meeting that CH was supposedly coordinating already.
Consented
- 5. Consense acceptance of CH Independent Contractor Agreement, attached, sign by CC representative, pass to Board for signature and ratification, return copy to CH.
Consented
- 6. Consense acceptance of CH conflict-of-interest statement, attached, and that it be passed to the Board for consideration, action, response, and recording.
Consented
- 7. Consense CH authorization to continue research on Articles, Bylaws, CC legitimacy and remedies on decision-making structures, to produce a report on said subjects ("ED Bylaws Review and Proposed Amendments", already at 7 pages), and to liaise with Board to accomplish same.
Consented
- 8. Consense acceptance of current CH invoice for 5.75 hours of work to date, invoice amount of \$246.39, and authorization for CH to work up to ____ hours before next CC meeting.
Consented, 20 hours over two week

Chris has sorted out the domains.

He needs the minutes with CC approval to be able to be a signatory for the bank account.

Samwell pointed to the discrepancies between the bylaws and how we are operating. This needs to be sorted out, since we need to uphold some procedures for our tax exempt status. Chris has looked into the Articles, Bylaws, Amendments, and past decisions made by the Board, Community, EC and CC and, with further research, is working up ideas on how we can solve our being out of alignment between our legal documents and our Community intentions in many areas.

Chris will send his report and documentation to everybody before the next CC/Board meeting.

Chris will send an email to the board.
We will invite the board to our next meeting. Julie will do this.

Chris will talk to John Bishop. Julie will send Chris contact information for him.

Embodydance Celebration

Tracy can get in the building earlier so there will be time to set up.
She asks for approval of giving some free dance passes to some of the volunteers and we approve.

Staff meeting

Persten will book the date for the 23rd of March at the Bourbon Grill from 4pm till 7pm.

Sign Up Problems/Ana's website adjustments

Chris asked Michela about the problems to sign up online with a cell phone and apparently with cell phones one should hold the phone side-wards.

Complaint from Jay that the sign up disappears from the website on the day off the dance. Chris will take this back to Michela.

Chris will take out "oldest community" by doing just one image on the website instead of rotating different ones, because the text is photo shopped on the picture.

Next meeting

Sunday Feb 25th at 6.30pm at Duija's house.

With the board.

Persten facilitates/ Duija notes

Agenda

Bylaws and legality

ED Celebration

Staff meeting

Update manager