

Community Counsel Meeting Minutes 9-5-16

Julie Glassmoyer, Tracy Juechter (notes), Jay Jackson, Duija Ros (facilitating), Sally Sullivan (possible future CC member)

CPR

Tracy reported on a possible CPR class for facilitators and coordinators so that we always have that skill set present on the dance floor. She will write to both groups to see the interest levels and possible times and dates. It will be strongly suggested, but not required. The CC will pay the \$40/person fee for the training. Each person who takes the training will be given a certificate to show they are trained, but not a Red Cross certificate (because they charge \$35 per person for the honor

Accountant replacement

Kara has not been good about responding to train in the new accountant, Joan Stango (joans.wave@gmail.com) We have not had a financial report in months.. The staff is a month overdue for payment. It was decided to send Kara a strongly written communication requiring a response. Julie will ask John Meade to be in on this communication with Kara and to go to our bank and check the balances. Also to see if Tracy Juechter is listed on the bank account.

Web Master

Brannigan has some ideas for streamlining our web site. We will be asking him to add in the greeter (money) sign up as soon as he has signed a contract for services, invoiced for hourly services, and is paid for the last two months. Jay Jackson will attend a meeting on web ideas with Julie at some future point. It was suggested and adopted that we would not use the term money taker on the web as a precaution. The term greeter will be used.

Training of new Facilitators

Tracy updated the training protocol to include feedback from the last meeting. Julie will ask our new bookkeeper to have a look over the payment method for any suggestions she may want to add. Then we will finalize the protocols.

Fundraising/Marketing

Julie gave everyone at the meeting some free passes to give out.

We still need someone to advertise in the reporter

Duija will make a flyer for pre-schools and another for general use.

We are looking for a coordinator to oversee efforts.

Julie spoke to Wildcat and gave him some free dance passes

Tracy emailed Norman and is awaiting response. She will send Sally the pre-school information and Sally will consider being the coordinator for the pre-school/college effort.

Coordinator job

The feedback from the community was all positive regarding Jay becoming a coordinator so that became official. Tracy will notify the community and ask that he be added into the schedule.

Communication

It was decided to send the CC mtg. notes out to the extended ED community after every meeting. This will allow those that are interested to keep a pulse on what is happening, to see the agenda for the next meeting, and will be easier than going to the website to check for meeting notes.

Agreements

Julie:

Write a letter to John Meade regarding situation with Kara.

Ask new bookkeeper to go over training protocol payment method once she has been trained in and caught up on payments.

Facilitate having contract signed by web master and correct invoices submitted.

Tracy

Email to coordinators about Jay Jackson approved for coordinator position and also becoming a community counsel member.

Add Jay J to community and CC google group lists.

Send out pages for CC member guide book for feedback from group.

Check on Good Samaritan laws to see if those with CPR license are at risk.

Duija:

Makes flyers

Next meeting

September 19th 6.30 -8.30pm at Duija's house 122 Cedar Street

Tracy Facilitator

Julie Notes

Agenda items:

CPR follow up

Accountant

Financial Statements

Marketing

Greeter position follow up

Facilitator training follow up