

Embodydance CC-04-11-16

Attending: Tracy J., Julie, Duija.

**1) Gathering info job**

Tracy is waiting for Neil to get back to her.

Jay has made a folder with old minutes.

There were some interesting finds: intention statement, review of rhythms.

Maybe interesting as handouts, or for in a blog.

Tracy wants to make a time line of important decisions so people can read it and have an overview. Tracy will scan important things.

**2) Grant writing**

Julie didn't get to it yet. Tracy will be her 'second pair of eyes.'

**3) Kara**

Julie didn't call Kara yet about insurance policy.

She will ask her also about the filing cost of corporate reports and she will ask her to send monthly summaries of bank account and profit/loss statements.

**4) Fundraiser**

Duija will call a meeting between John, Tracy J, Jay, Alec and Raphael.

Duija will make a flyer.

Chocolate Maven is donating a cake. Julie asks them about size change and might look at other donations if necessary.

Ruth will be there May 7<sup>th</sup> so we are doing a goodbye for her then.

**5) Update on copying job**

Julie has informed Lisa

**6) Update on Facebook sign up for volunteer jobs**

The idea to post on the ED Facebook page will only work if the facilitators check each night for the following dance and some of them don't want to.

Possibilities:

An email group of volunteers who get reminders.

A place to sign up on the website.

Google calendar (possible on phone)

Automatic reminders for people who sign up.

We decide we want to open this up for discussion in the bigger group, will be on the agenda in 4 weeks.

**7) Discussion on money handling procedures**

Will be discussed with coordinators in 4 weeks

**8) Discussion facilitator pay for extended ED events**

Facilitators don't get an hourly pay, their money includes the time it takes to make the wave. Also if there is a special event, often another facilitator takes over, so they can participate and don't have to be responsible during that time. Re-structure of their job description that includes some extra time now and then. Tracy will make a framework proposal.

Back on the agenda in 4 weeks.

**9) New Webmaster update**

We got quite some qualified candidates. Julie will ask John G. to look through the application letters and John M. to be present at the interview.

We want to propose a one time a year review and two months heads up from both sides if it doesn't work.

**10) WE scheduling mishap, what went wrong?**

We agree that we let ourselves be hurried to schedule the WE dance instead of taking enough time to plan everything. We want to make sure in the future that we are a non-reactive forward moving entity. ☺

**11) Future new CC members**

Duija will write something about qualities we'd like new members to have.

The next meetings will be on April 25<sup>th</sup> at Duija's house 122 Cedar street, from 6.30pm till 8.30pm.

Facilitator: Duija

Note taker: Tracy

**Agenda for April 25th**

- 1) Tracy C. stepping out of organizing the Embodiment Facilitator Training.
- 2) Update gathering info job
- 3) Grand writing
- 4) Report Kara
- 5) Fundraiser
- 6) We dance evaluation
- 7) New webmaster job update