

## Embodyspace Community Council Meeting

July 17, 2013

Attending: Ana, Alec, Patrick, Tom, and Lyric

Minutes taken by Lyric

*Meeting began at 10:05 am*

### Consensus Statement read by Ana

#### 1. Facebook Administration:

- a. Current page did not have an option to change from "closed group" to "open group"
- b. Options: keep existing page or create a brand new page
- c. Create a new page - *consensus by CC*
- d. *Embodyspace: Ecstatic Dance Santa Fe ACTION ITEM: LYRIC*
- e. *Post on old page; announce on website; send out general email ACTION ITEM: LYRIC*

#### 2. Joanna Harcourt Smith – incident report. Ana connected with Joanna and she indicated that the hearing issue cleared up and she had no claim.

- a. The root of the problem was that the subwoofer was not turned on.
- b. Coordinators need to check-in with Facilitators about the status of the mazzarati and speaker connections
- c. "sonic booms" are preventable
- d. CC member planning to watch set-up to see the current process
- e. **ACTION:** Alec review Set-Up guidelines on website and send any corrections to Lyric
- f. **ACTION:** Ana look at Greeter/Money and Altar Installation version on website and send any corrections to Lyric
- g. **ACTION:** Once edits are complete, adjust website and make pdf versions for people - Lyric to coordinate with John

#### 3. Special Saturday

1. July 20
2. Time:
  - o Set-up 7:00-7:30
  - o warm-up begins at 7:30.
  - o First wave begins 8:00-9:15
  - o 10 minute break
  - o Second wave begins 9:30 – 10:45
  - o Tear down: 11:00-11:30
3. Warm-up: 30 min; Waves: two 1.15 waves
4. \$15 entry fee w/ stamped hand
5. Facilitators: Alec and Ana
6. Special Saturday Theme: Honoring Water
7. Advertising: FB, SantaFe.com, Embodyspace email list - done

8. 2 Coordinators + an apprentice coordinator: \$100 for night. Samwell and Scott are committed. Jeremy to be training as a coordinator. **ACTION ITEM: Ana to follow-up with Jeremy about change in situation and money / free dance instead of payment.**
9. 2 Facilitators: \$300 for night.
10. Space: \$200 for night
11. Greeter/Money: 7:00 set-up to 11:30 ish. Use a stamp
  - Lyric to do a stint on that - 7:00 pm-8:30 pm
  - Patrick to do a stint on that: 8:30-10:00 pm
  - Tom will do a stint on that: 10:00-11:30 (tear down)
12. Installation / Altar: \$50 budget Invite 2 people from community to collaborate and they receive a free dance for the night for their contribution Lisa is committed with \$60 budget
13. Budget/Projection: \$750 with 50 people is our breakeven point
14. Goal: Embodydance marketing and grow regular attendance

#### 4. Embodydance Communications

- Email List: Mailchimp can engage new people who join and we can do 'canned' emails to them explaining ED and the community
- Community Announcements / Editorial Calendar - - lets schedule announcements
- **TABLE until Fall**

#### 5. Meeting with Coordinators:

- Ana and Patrick are working on an agenda for this meeting.
- Still working on Coordinator meeting time - people out of town and what not.
- Write sample 'coordinator' statement about being in the space

#### 6. Tia's APF: Rhythm Sanctuary guesting for a theme night

- a. Alec has the contact for Rhythm Sanctuary and will do so.

#### 7. Board of Directors

- **meeting:** people are out of town and away - Patrick trying to wrangle a meeting
- **Insurance:** switched insurance and we are now fully insured properly. The only question on the table, is that we've been offered an additional rider to insure equipment, but there is a \$500 deductible. Total Equipment value currently: \$3,000-4,000. **ACTION ITEM: Patrick to obtain premium increase from Ruth - playing phone tag still**
- **Responsibilities:** The Board review minutes and finances to maintain the organization as a non-profit and handles any legalities, insurance, etc.
- **Time commitment:** typically a breakfast meeting that lasts 2-3 hours once a quarter - 4 times a year. Approximately 12 hours. Can include a few more hours if there is something to handle (which is rare). Term is for 1 or 2 years per the preference of the volunteer
- **Current Atmosphere of BOD:** The current board is very focused on efficiently taking care of necessary business and then openly discussing the forward trajectory of the organization. The current board is an effective team interested in building community.
- **Identified potential board members to ask:** Sean Knight (Ana); Alan Berger (Lyric) - Declined; Ana Gardner (Lyric) - No answer; Guthrie Miller (Alec) - Pending; Jay Lynch (Lyric) - Pending; Dulce Valverde (Ana); Maury Brooks (Tom)

#### 8. Volunteer Schedule online:

- a. bring to the coordinators meeting; they would be responsible for communicating with our webmaster with regards to volunteers **ACTION ITEM: Patrick and Ana**
- 9. More retreats/workshops**
- a. Do a dance all day event? Or an overnight at someone's house - - do something that is more affordable and more informal. Do one at Guthries? **ACTION ITEM: ANA**
- 10. Review ED Training Protocol and Budget next meeting**
- 11. Attendance:** seems to be growing or at least maintaining. Thursday have remained full. Summer drop-off hasn't really happened. Related to forest closing? Now that forests are open again; keep an eye on attendance
- 12. Creation of Embodysdance (BodyChoir) - origin story:** ACTION ITEM: Ana going to interview Corolla. Austin folks: Roses, Corolla, Marc, Maria Beginning Movers and Shakers: Tracy, Marianna, Kele
- 13. Suggestion Box:** got broken. . .so working on fixing or finding a new one
- 14. About the Dance:** dance has been great lately; people seem happy about what is happening in the space. People seem happy, because end-user experience is the same or better
- 15. Community Meeting:** Scheduled for September 15, 2013 at 6 pm. Potluck at 6. Meeting at 7 509 Camino Lejo, Santa Fe (Off of Old Santa Fe Trail). Begin advertising beginning of August. **ANA checking with Guthrie to see if he'll host**
- 16. Website Update:** paypal is being a nudge - working on it. Then store will go up - need t-shirt photos and sizes (working on it with Ana). Community resources will go up as well. . . paypal is the kicker
- 17. Vacuum:** the vacuum seems to be a "thing" with the space and the landlord. Put vacuum in locked closet. Contacted Elise with that suggestion

*Meeting Adjourned 11:45 am*